

**Optimist Youth Home & Family Services  
Charter School Board Meeting  
6957 N. Figueroa St.  
Los Angeles, Ca. 90042  
YLC Board Room**

**6:00 PM**  
**Meeting: November 4, 2014**

**Welcome** 6:04 Bill Snyder

**Flag Salute:** Larry Brown

**Roll Call of Members:**

**Officers in attendance:**

Bill Snyder-President

Malak Kazan-Secretary

Leland Lau, Treasurer

**Board Members in attendance:**

Larry Brown

Jack Evans

Ted Carter

Jesse Fox

Steve Duben

Pam Duben

Linda McWeeney (PSE Rep.)

Jeff Morris

Richard Niederberg

Ron Villachica

Linnie Muphy

**Past Presidents in attendance:**

Terry McWeeney, Immed. Past Pres.

**Staff in Attendance:**

Doug Buttrick

Lynn DeYoung

Sil Orlando

Crystal Brackin

Dawn Anderson-Teacher

**Meeting Agenda:**

1. Approval of Agenda Items: Richard Niederberg motion, Leland Laud second; no opposition
2. Approval of Minutes from prior Meeting: Richard Niederberg motion, Jack Evans second; no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

**Fiscal Report:**

Doug Buttrick: Month September ADA 85 for budget of 100; \$84,548 revenuesrant received in August; expenses \$110,750 ; Deficit for the month \$26,202; Actual Net Income is \$233,928 and

project net income projected is \$267K for the year due to Walton grant. Cash balance was 372410. Charter School paid 100K back to the Home; the Home contributes \$16776 to Charter School on monthly basis as budgeted; Still due to Optimist was \$215,555. Jack Evans questions: sources of funding is from all three districts? mostly private fundraising and agencies; Any funds coming in from Optimist organization or individuals specifically for the school? Should ask for the school. Clubs have know about the Home for years. Bill: Should ask each of our Clubs for the School.

**Discussion Items:**

1. Sil: Walton Grant Agreement received last week; have up to 3 years to spend the 250K with yearly reporting; signed and returned it; check should be in 2-weeks; this is a start-up grant only; not renewable;
2. Lynn DeYoung: School Updates- See appendix for details and below for additional comments:
  - Steve: What agency will send their students? Sil: Can't disclose at this time; Charter school has capacity. They have been having problems with non-public school. By next month will have an update.
  - Jack: Why the two days off next week? Lynn: Long weekend for Veterans day holiday.
  - Pam: Science teacher yet? Lynn: Yes. Earth Science with Biology background; also a TA w/ degree in neuro science.
  - Bill: What is a chromebook, firmware or physical device? Google laptop. And will have limited access and limited internet access where sites will be predefined by the School versus block sites. Everything is accessible and saving in the cloud accessing documents with email access. Share documents with teachers not other students.

**Discussion Items requiring action:**

None

**Meeting Adjournment:** 6:33 Bill Snyder

**Next Meeting Date: December 1, 2014 @ 5 p.m.**

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

## Appendix

### Agenda Minutes for Board Meeting 11/1/14:

- A. Joaquin Hernandez from LACOE visited us last Wednesday, 10/29/14, for about 2 hours. We shared the following updated information. He then visited our campus and was overall quite pleased with our progress.
1. We have ordered about \$15,000 worth of new textbooks and will be ordering another \$35,000 over the next year. We ordered new Government, US History, and Biology. Additionally, until common core textbooks are approved for California for English and Math, we ordered used existing textbooks. New textbook publisher is Houghton Mifflin.
  2. We started our new homework policy and procedure and ordered and delivered textbooks for the dorms, group homes, and ILP.
  3. Lynn and I met with the therapists once this semester to review policies and procedures as well as meeting with the dorm supervisors to go over paperwork and to review the parent/student handbooks.
  4. We now have 110 chromebooks and brand new security cabinets which we will implement sometime in the next few weeks.
  5. New implementation of NWEA MAP testing in the classroom with our chromebooks. Will be doing this in group settings to do bigger comparisons and get better results.
  6. Therapists are now attending IEP meetings.
  7. We have ordered some new furniture and should have this weekend; will have all new furniture by 1/2015.
  8. We received both the PCSGP and Walton grants.
  9. We trained our entire charter staff in common core and project based learning this summer, an entire week and plan on a two week training next summer on a variety of subjects.
  10. We have trained our staff in Universal Precaution, Diversity Training, Slip, Trip, and Fall, and for those who drive they received Driver's Training. These have all be done since 8/20/14. We will be training the 4 new staff and 2 returning staff in Pro Act on November 24, 25, 26<sup>th</sup>, when school is closed.
- B. We will administer the California High School Exit Exam (CAHSEE) which is required to pass both math and English Language Arts in order to graduate high school. On Tuesday and Wednesday, 11/4 and 11/5, this administration will be for all 11-12<sup>th</sup> graders. 34 student taking English and 32 student taking Math.
- C. Staff: Dawn Anderson who has worked at our agency for the past 20 years and just received her English Intern Credential, as of 9/26/14, and is a highly qualified English teacher. She will have the next two years to complete her credential. Jennifer Smith, one of our TA's who has her Multiple Subject Credential, passed her CSET in English which officially qualifies her to teach English as well as a highly qualified teacher. She has been working at our agency for over 5 years. Our new math TA, Deanna Gonzalez, passed her multiple subject CSET and will now qualify for her Multiple Subjects Credential. She will be taking the Math CSET in the next few months to add math as an add on to her credential. We are proud of all of their accomplishments. Our new math credentialed teacher Kathy is doing very well!

- D. We did receive the Walton Grant and signed and submitted their paperwork. We should be receiving the \$250,000 within the next two weeks. We will be able to spend this money over the next several years.
- E. Population: We currently have 84 students enrolled. We accepted our first actual community student, a 10<sup>th</sup> grade female who had been attending Eagle Rock H.S.. A previous employee who had worked as a group home director and in our residential program for many years, he left in 2000, called last week and wanted to enroll his daughter. We are very happy to have her as our first actual community student and expect for her to do well. He has also agreed to volunteer and become part of our Site Council as well.
- F. We currently have 25 special education students enrolled, which is 30% of our entire population. This is our highest percentage of special education students. Last year was 25%. We held our first SST, Student Survey Team, for a regular education student at the request of the judge and the parent for assessment to receive special education. We do not believe the student requires any further assessment but will meet again in 30 days to review the student's progress. Reading is great. Math will continue to be reviewed. We placed the student on a behavior contract to increase his motivation. The parent and the student are very pleased with his progress so far.
- G. Alan is at a conference in Irvine today and tomorrow for CSDC. David attended today and Dawn, our English teacher, will attend on Tuesday.
- H. PCSGP grant. We had a conference call with the state which is requiring us to redo our budget, which we had planned to do anyways. Sil, Doug, Alan, and Lynn will meet this Thursday to make the necessary changes per the state's requirements and will submit it by this Friday.
- I. Tri-term exams were postponed for a week based on having to administer the CAHSEE exams. The report cards will also go out a week after we had previously planned due to this change.
- J. We had two students who graduated high school during the past two weeks. Both were AB 216 students; both needed 12 to 17 credits to graduate. We are very proud of these two young men and both were grateful for our assisting with this midyear graduation. They plan to come back for ceremony in January.
- K. School will be closed next Monday and Tuesday, 11/10-11 and the week of Thanksgiving, 11/24-28.
- L. Our 4 new staff and Dawn will be Pro Act trained during the first three days of the break for Thanksgiving, 11/24-26.
- M. LACOE and CDE: the C-BEDs report and MOE, the special ed report were turned in.
- N. Alan met with the Executive Director and Residential Director of a residential program similar to ours, to discuss the possibility of having some of their girls attend our charter school. We may start out with 10-14 students as a pilot program and may then expand to assist with most of their residential students, up to 36 females. This expansion could take place second semester. We are still in the talking phase of the entire program. Alan mentioned this possibility to Joaquin last Wednesday. He stated that as long as our population was within 20% of our anticipated 100 then we would be fine. Based on our closing a dorm, 12 beds, we would be within our projected numbers with this 20% figure.