

**Optimist Youth Home & Family Services  
Charter School Board Meeting  
6957 N. Figueroa St.  
Los Angeles, Ca. 90042  
YLC Board Room**

**5:00 PM**  
**Meeting: December 1,2014**

**Welcome** 5:11 p.m. Bill Snyder

**Flag Salute:** Dee Gadbury

**Roll Call of Members:**

**Officers in attendance:**

Bill Snyder-President  
Malak Kazan-Secretary  
Dee Gadbury, Vice President

**Board Members in attendance:**

Jack Evans	Ted Carter	Jesse Fox	Steve Duben
Pam Duben	Linda McWeeney (PSE Rep.)	Richard Niederberg	Ron Villachica
Linnie Muphy	Cathy McCutcheon	Lenna Welling	

**Past Presidents in attendance:**

Terry McWeeney, Immed. Past Pres.      Gerrie O'Meara

**Staff in Attendance:**

Doug Buttrick      Alan Eskot      Lynn DeYoung      Sil Orlando      Crystal Brackin

Guest: Tonetta Conner

**Meeting Agenda:**

1. Approval of Agenda Items: Richard Niederberg motion, Dee Gadbury second; no opposition
2. Approval of Minutes from prior Meeting: Steve Duben motion, Richard Niederberg second; no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

## **Fiscal Report:**

Doug Buttrick: 80.65 ADA out of 100. 80,743 revenue ;expenses was 159,174 for recent purchases resulting in 78,431 deficit; the net income YTD 155,164; still project net income of 26K; cash balance was 240,304; Charter paid balance 200K to OYHFS ; 16,667 OYHFS contribute to Charter School.; balance still due to OYHFS 158,062

- Jack: Largest single item paid monthly? Doug: Salaries
- Richard Niederberg motion, Cathy McCutcheon second; no opposition.

## **Discussion Items:**

**School Updates:** Alan – See appendix for details and below for addition items discussed:

- Richard: Request that a Logo be created for the school. Alan: will get students and staff involved and will likely not be done by next meeting since Dec. 19<sup>th</sup> closed and returned Jan 12<sup>th</sup> for Winter break.

## **Discussion Items requiring action:**

### **1. Approval of 2013-14 Fiscal Audit**

Tonetta Connor by Harrington Group: Refer to Audit Documentation for details and below for additional comments:

- Steve: Revenue includes all sources? Yes
- Jack: Page 11, are we reimbursed per minute? No per day and based on enrollment.

Motion to accept with amendments: Richard Niederberg motion and Dee Gadbury second.

### **2. Approval for acceptance of girls from Aviva Center**

Sil: About 30 girls from Aviva Center will be integrated to the Charter School. They have a non-public school and having similar financial issues OYHFS had.

Alan: Aviva Center will be closing their non-public school; those with scholarships will be enrolling or requesting enrolling in Optimist Charter School. Their four key staff spent 2.5 hrs with Alan and staff ; information was shared / exchanged; wiill start with 12 girls currently in their residential programs next Monday; after break on 01/12 if they have new girls with similar rotation; then 01/26 will enroll who don't have IEP. We've developed policies and procedures; They will send 3 staff and up to 5 staff; also have a Nurse on staff part-time on 01/26; 90% boys with 10% girls; will have 40 % girls nd 60% boys of the 120 capacity. Will have a traditional school environment switching classes vs staying in the same class. New challenges and great opportunity;

Sil: DCFS contacted too regarding this and they're onboard.

- Richard: LACOE on board? Sil & Alan: Yes
- Pam: Parking for extra people? Alan: vans will be transporting them with additional staff or two in the same vans

- Steve: what will their staff be doing? Alan: Similar types of training as our staff like Pro-Act; Helping their girls with behavioral issues; Will work to more integrated effort. Assist with supervision. Sil: Aviva pays their costs;
- Malak: Current students informed? Sil: Yes.

Richard Niederber motion and Linnie Murphy second. No opposition

**Meeting Adjournment:** 6:02 p.m.

**Next Meeting Date: February 2, 2015**

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

## **Appendix**

### Agenda Minutes for Board Meeting 12/1/14:

1. Student Accountability Report Card (SARC): Review and discuss. This is our preliminary draft which we sent to LACOE and we will be revising it and presenting the final version at our next meeting. Public and Charter Schools submit this. Page 3 covers highlights; will cover in detail at the next meeting to address questions. Will send updated one before February meeting. The superintendent and principal will present a status update including fall semester plans. Compare with like schools with related statistics; demographics is different to actual due to timing of school opening.
2. Report on 2<sup>nd</sup> progress report of three. The 1<sup>st</sup> is best, 2<sup>nd</sup> is worst, and 3<sup>rd</sup> in between that; 20 students received a 3.0 or greater which is 23% of population which used to 37%; 49% were passing; will be 85% of who would have earned passing grades which will be reviewed in January;
3. Kevin Moran, TA, left on 11/21 to pursue soccer public relations position, hired Gregoria Grigsby-Olson, who has a BA in history and started 4 days before he left. She is doing well so far.
4. All new charter staff, including Gregoria, received Pro Act Training last week. All charter staff are now currently Pro Act trained and current which help to deal with behavioral issues and deescalate kids before it gets physical
5. Incorporating Aviva students will probably hire at least one new TA and possibly an additional teacher when all 25-30 are incorporated.
6. Numbers: We have 86 students enrolled as of today and have gone up to 90 one day before our one week's vacation for Thanksgiving.
7. Report on CAHSEE results of Senior students: required to pass language and math to graduate; 5 students passed one section out of the 10 students who took it in October.