

**Optimist Youth Home & Family Services  
Charter School Board Meeting  
6957 N. Figueroa St.  
Los Angeles, Ca. 90042  
YLC Board Room**

**6:00 PM**

**Meeting: March 2,2015**

**Welcome** 6:05 p.m. Bill Snyder

**Flag Salute:** Dennis Andolsek

**Roll Call of Members:**

**Officers in attendance:**

Bill Snyder-President

Malak Kazan-Secretary

**Board Members in attendance:**

Larry Brown

Dennis Andolsek

Ted Carter

Jesse Fox

Steve Duben

Pam Duben

Jack Evans

Linnie Muphy

Richard Niederberg

Lenna Welling

Jeff Morris

**Past Presidents in attendance:**

Gerrie O'Meara

**Staff in Attendance:**

Doug Buttrick

Alan Eskot

Lynn DeYoung

Sil Orlando

Crystal Brackin

**Meeting Agenda:**

1. Approval of Agenda Items: Richard Niederberg motion with #3 deferred until next meeting, Pam Duben second; no opposition
2. Approval of Minutes from prior Meeting: Richard Niederberg motion; Ted Carter second, no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

**Fiscal Report: Doug Buttrick:** ADA 95.57 vs 100 budget; Revenue 87,069 and expense 94,093, 7,025 deficit for the month; net income YTD 324,936 and projected YE net income 358K; Cash balance 621780 and is high due for the grants received which still need to be spent; Optimist contributed budgeted amount of \$16,667 for January; Due to Optimist 308,472 from Charter School. Steve Duben motion, Richard Niederberg second; no opposition.

Other Comments: Steve: Accruing for planned expenses: Doug, Cash basis accounting

**Discussion Items:**

1. **School Updates**-Alan Eskot: See appendix for details. See other comments below:
  - Smart board usage explained: connected to computer and operates like a projector; can write on it; show any documents on computer; slide shows; and can write on it;
  - Smart board usage in Auto shop: only 5 students; computer usage sufficient; may consider in the future.
  - 7<sup>th</sup>/8<sup>th</sup> grade classroom will likely reopen this year with Aviva students, enrollment will be sufficient.
  - Special Day Classroom will also be added so students can get remediation instruction
  - Staff ratios and levels allow for the addition of Aviva students; planned enrollment is for 100 students; if enrollment increases to 105 to 110 then will revisit ratios.

**Discussion Items requiring action:**

1. **Auditor Engagement**

Doug recommends utilize the services of the Harrington Group once again to perform the annual audit and to authorize administration to sign the agreement; cost \$7500: Richard Neiderberg motion, Ted Carter second; no opposition.

2. **Approval of Theresa Nunez as SELPA CAC (Community Action Commission) parent representative.** She is the Admin Assistant at one of the group homes with 20 kids; required to attend the meetings 4X per year. Related to special education and representatives of parents and the eight group agencies meet to collaborate. Want to get Angela Christenson from Aviva and a community parent will be involved at some point; Richard Neiderberg motion ; Pam Dubensecond; no opposition

3. **Approval of Safety Plan** deferred until next meeting; some modifications which are not material;

**Meeting Adjournment: 6:34 p.m.**

**Next Meeting Date: April 6, 2015**

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

## Appendix

### Agenda for board meeting 3-3-2015

1. ADA is hovering around 95 with about 100 students enrolled; similar to last month.
2. We currently have 22 Aviva students. We had a fairly serious fight between 2 of the girls last week and several of our staff had injuries. One of our staff will be out for a couple of months. Not serious injury. We also had an Aviva student bring some marijuana on campus and has been suspended. Police were involved and she was arrested. She will be returning tomorrow. LACOE representative has been informed;
3. We have two staff who have submitted their resignation and will be looking forward to hiring a credentialed science teacher and a TA with an English background. New program with this population, turnover is expected.
4. Tri-term exams are this week and students will be getting their 6 week progress report on Monday, 3/10 will be 1<sup>st</sup> for this semester.
5. CAHSEE, California High School Exit Exam, will be administered on 3/17 and 3/18, for all 10-12<sup>th</sup> graders.
6. Our school spring break will be for 2 weeks, our last day will be Friday, 3/27, and we will begin again on Monday, 4/13.
7. We will be taking 20 students to the Reagan Library, thanks to Gerrie, on 3/11 for all day event.
8. We have started our on line Compass learning with students: one is taking biology and two government to earn credits and complement current in-class course schedules.
9. We have finally started using the Chromebooks and the SRA program to assist with language arts skills. We are currently looking for a math series.
10. We have ordered a great deal of furniture to be delivered during our spring break. All brand new chair/desks, new science tables for our science room, sturdy bookcases and storage cabinets, new furniture for Stephanie and Lynn's offices. This is from our PCSGP grant. Purchases need to be completed by July 31, 2015
11. We are going to also order chromebooks for our Art classroom as well as extra ones for classes with more than 20 students in them. We will also be ordering SMART boards for the Art room, room 102, and the library.