

**Optimist Youth Home & Family Services  
Charter School Board Meeting  
6957 N. Figueroa St.  
Los Angeles, Ca. 90042  
YLC Board Room**

**6:00 PM**  
**Meeting: May 4, 2015**

**Welcome** 6:05 p.m. Bill Snyder

**Flag Salute:** Jack Evans

**Roll Call of Members:**

**Officers in attendance:**

Bill Snyder-President

Dee Gadbury – Vice President

Malak Kazan-Secretary

Dennis Andolsek – Vice President

**Board Members in attendance:**

Ted Carter

Steve Duben

Pam Duben

Cathy McCutcheon

Linda Mc Weeney

Linnie Muphy

Richard Niederberg

Lenna Welling

Ron Villachica

Jack Evans

**Past Presidents in attendance:**

Terry McWeeney

**Staff in Attendance:**

Doug Buttrick

Alan Eskot

Sil Orlando

Crystal Brackin

**Meeting Agenda:**

1. Approval of Agenda Items: Ted Carter motion, Dee Gadbury second; no opposition
2. Approval of Minutes from prior Meeting: Richard Niederberg motion; Ted Carter second, no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

**Fiscal Report: Doug Buttrick:** ADA 102.3 vs 100 budget; Revenue 113,966 and 108,746 expense ; 5,220 net income for the month; net income YTD 301,439 and projected YE net income 360K; Cash balance 455,421 for March; Optimist contribute to the 16, 667 per month 200K for the year is budgeted; Charter School owes the Home 184K; currently paid in full; Steve Duben motion, Richard Niderberg, second; no opposition

## **Discussion Items:**

- 1. School Updates**-See appendix.

## **Discussion Items requiring action:**

- 1. Approval of 15-16 Budget:** Budget developed with Tammy (ExEd consultant), Doug, Alan, and Sil.; -
  - Pam: Asked about Clerical Office staff – shared resources with NPS now have to be absorbed by Charter School.
  - Ron: Asked about the category of Education Protection – categories are specific to state funding
  - Pam: 7<sup>th</sup> / 8<sup>th</sup> graders – still budgeted but different state categories; difficult to do year-over-year comparison with transition to new categories
  - Billy: Asked about Legal fees – for startup purposes only; Instructional Consult: are subcontractors;; training covered by PSPG grant; Care & Maintenance: overestimated last year; most covered by Walton grant.
  - Dee: Asked what is the Student Store: reinforcement program for allowances to purchase items
  - Richard Niederberg motion to accept the 15-16 budget as persented; Dee Gadbury second; no opposition

**Meeting Adjournment: 6:40 p.m.**

**Next Meeting Date: June 1, 2015—5:00 PM- note time change!**

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

## Appendix

### Agenda for Board Meeting 5/4/15

1. ADA and enrollment. Last month our ADA was 109 for April and 102 in March. Our largest enrollment has been 120 and we are currently at 118 as of today.
2. LCAP: Local accountability program: Lynn and I are reviewing what our goals were from last year and whether or not we have met our goals. Now have two pools of funding. New funding is driven by the number of English language learners. The LCFF, local control funding formula, has to do with additional dollars we have been receiving based on our having foster youth, English language learners, or students who qualify for free lunch. We're attached to LA unified for this funding so we get additional funding for these categories and have to plan the use of these funds which will focus on staffing and computers.
3. Staffing issues: Our English teacher is still out on workers comp for 2.5 months. We have temporarily hired a substitute teacher from a temp agency. Our science teacher will be leaving on May 28<sup>th</sup> to join "Teach America." We will be advertising for this position.
4. We have spent about \$250,000 of our PCSGP grant money and are in the process of spending the rest of the \$575,000 grant. We will be providing three weeks of training this summer, 7/6 through 7/24. Salaries and trainings are part of the grant monies, about \$130,000. We will be spending money for outside trainers as well as using OYHFS trainers for these three weeks.
5. Special Day Classroom (SDC): We opened up this classroom on 4/13, after the closure of the NPS, and have been serving 5 students full time and several students part time. It has been very effective so far and we are excited about being able to offer these services to our students in the future.
6. State Testing: May is a very busy month regarding state testing and required for all public and charter schools. We have Smarter Balance Testing (SBA) for 11th graders which is approximately 4 hours of Math, 2 hours at a time, and 4 hours of English throughout the month. Tenth graders will have to take California State Testing (CST) in science, we have the Fitness Gram for 9-10th graders, and CAHSEE for 12th graders and I believe a couple 10th grader who did not take the test this year. Students who are testing are moved into separate classrooms and use trained staff as proctors. Full instruction is still provided for students not testing.
7. Progress for the second progress reporting period will be passed out tomorrow.
8. After break, we got 32 new student and we currently have 36 Special ED students, 30 percent of our population! Most schools have between 4% to 11%. IEPs have to done within the first 30 days and getting parents involved. Positive feedback from parent, "most positive IEP and understandable". State funds 45K / yr. One full-time staffing is 65K. We spend 225K at minimum.
9. Lynn and Alan will be at a LACOE training all day on Thursday, 5/14 to cover LCAP.
10. On Monday, 5/18, Joaquin Hernandez from LACOE will be doing his site visit.
11. We now have 8 community students enrolled! 7 graduated and continued with program; 1 is from community. Problem with getting them to attend on a consistent basis;