

**Optimist Youth Home & Family Services
Charter School Board Meeting
6957 N. Figueroa St.
Los Angeles, Ca. 90042
YLC Board Room**

5:00 PM
Meeting: June 1, 2015

Welcome 5:00 p.m. Bill Snyder

Flag Salute: Larry Brown

Roll Call of Members:

Officers in attendance:

Bill Snyder-President Dee Gadbury – Vice President Leland Lau - Treasurer
Malak Kazan-Secretary Dennis Andolsek – Vice President

Board Members in attendance:

Ted Carter Steve Duben Pam Duben Linda Mc Weeney Jeff Morris
Linnie Muphy Richard Niederberg Lenna Welling Larry Brown Jack Evans

Past Presidents in attendance:

Terry McWeeney

Staff in Attendance:

Doug Buttrick Alan Eskot Sil Orlando Crystal Brackin Lynn DeYoung

Meeting Agenda:

1. Approval of Agenda Items: Richard Niederberg, motion Ted Carter second ; no opposition
2. Approval of Minutes from prior Meeting: Richard Niederberg motion; Dee Gadbury second, no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

Fiscal Report: Doug Buttrick: ADA 111.79 vs 100 budget; Revenue 96,679 and 97,710 expense ; slight loss of \$1.031. net income YTD 300,409 and projected YE net income 363K; Cash balance 371992 for April; Optimist contribute to the 16, 667 per month 200K for the year is budgeted; Charter School owes the Home 87373; Steve Duben: confirm 44K cash balance at YE? Doug, will reconfirm this figure.
Richard Niderberg, motion to file subject to recalculation of the cash balance figure; Steve Duben second, no opposition

Discussion Items:

- 1. School Updates-** See appendix. Excerpt of Winning Student Essay read and hard copy shared.
Dee: Letter would be good marketing content; Sil: Will need to remove any personal details.
Steve Duben: How are salary Levels? Alan: Will need to look at them; public schools have richer benefits. Lynn: Science Talent is highly competitive
Pam Duben: Using current library? Alan:Yes.
Dee: Recycle books? Alan: Donate to Goodwill and they redistribute
Steve: Venture Club does book donation to Philippines Alan: Send me contacts
Alan: Will move computer lab to large space next year.
- 2. State Budget Revisions in Education:** 75K unduplicated dollars based on foster youth we service; 221K will be accelerated funding for next year; and 230K estimated the following year.
Jack: what is the cost per student? Alan 11K+ per yr per student; may be 13K after startup costs.

Discussion Items requiring action:

- 1. Approval LCAP:** Concern the Board only given a few days to review a large document. ExEd meeting in May, financial statement on May 27, and requires training to develop the Plan. The entire format has changed this year. LACOE reviewed and provided recommendation of minor revisions. Bill: Need to do this every year? Alan: Yes with revisions.

Steve Duben, motion to approve subject to LACOE revisions; Dee Gadbury second; no opposition.

Meeting Adjournment: 5:45 p.m.

Next Meeting Date: August 3, 2015 6 p.m.

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

Appendix

Board Report from Superintendent:

1. LACOE Year End site review is tomorrow. Joaquin Hernandez will be visiting all of the classrooms and collecting paperwork from us to review. We will be meeting with him and Judy Higelin on Friday, 6/12, to review the site visit.
2. We have 2 weeks and 4 days left until the end of the school year. Our awards and graduation ceremony will be held on Friday, 6/19, at 9:30 a.m. in the gymnasium. We have 12 possible graduates with 9 who will be definitely graduating. Please come if you can!
3. PSGP grant: We have purchased \$5500 in furniture last month, 20 student desk/chair combinations, and 8 chairs for my office conference table. We still have around \$33,000 to spend. We are getting bids to redo the cabinets in room 105 and 204 which may cost as much as \$10,000 which will be charged to the furniture category. We are in the process of ordering new textbooks for next year and have about \$55,000 to order which will not be a problem given the fact that each textbook costs between \$80-100 each plus ancillary materials. \$130,000 of the grant will be spent on 3 weeks of all school staff trainings from 7/6-7/24. \$112,000 will be for salaries including benefits and \$18,000 for outside trainers. We are currently looking at hiring a library consultant, which will be paid from the Walton Grant, to assist us with spending the \$36,400 for library books, equipment, and software by 7/31/15. This consultant will be working about 19 hours a week for all of next year but will have to assist us in spending our PCSGP dollars by 7/31. We currently have one potential resume of a candidate that lives nearby.
4. We have written 97 Individual Education Programs (IEP's) over the past year with three more scheduled. Henry Springer writes them. Feed back from parents is the IEPs are a positive experience.
5. Our enrollment is slightly down, 113 today including 20 Aviva students and 8 community students.
6. Our Biology TA who became our teacher left on 5/26 and we have promoted our other TA with a Biology BS to be the credentialed teacher for the rest of the school year. We are in the process of applying for an emergency credential for her which she will qualify for. We have already placed an ad for a Biology Credentialed Teacher for next year. This continues to be a very hard position to fill.
7. Our English teacher, Dawn, came back to work two weeks ago, after being out with a work related injury, and we are thrilled to have her back! Will finish her credential by December.
8. Our Smarter Balanced testing is over as well as CAHSEE, California Exit Exam, testing last month for our 12th graders and 1 10th grader who had not taken the CAHSEE before. Generally our students have a difficult time with taking these types of exams.
9. We started having weekly administrative meetings on 4/14/15 between the RBS and School administrative staff with Sil and Crystal. The goal has been to improve communication which it has been doing generating some good ideas.
10. We have had many accomplishments this year including the following:
 - a. Purchasing almost all new furniture for the classrooms.
 - b. Purchasing 140 Chromebooks for students to use.
 - c. Increasing our enrollment to up to 121 students, currently we have 113 enrolled as of today; 20 Aviva and 8 community students
 - d. We graduated 4 students this year and have up to another 12 who may graduate in June, 9 for sure.
 - e. One of our students was accepted to 2 state universities.
 - f. One of our students wrote a wonderful essay and won a \$1,000 scholarship to PCC.
 - g. On 4/13 we opened up our SDC classroom and are now able to serve special education students with more needs in a more structured fashion.
 - h. We have received two grants this year totally \$825,000.
 - i. We will be purchasing all new textbooks for next year.
 - j. We will have written 100 Individual Education Programs for our SPED students this year.
 - k. We have incorporated up to 22 Aviva students and have increased our community population to 8 students.