

**Optimist Youth Home & Family Services
Charter School Board Meeting
6957 N. Figueroa St.
Los Angeles, Ca. 90042
YLC Board Room**

Meeting Minutes for: June 2, 2014

Call to order: 5:05 p.m. Bill Snyder

Welcome: Bill Snyder

Flag Salute: Defer to Corporation Meeting

Roll Call of Members: Bill Snyder; quorum confirmed

Officers in attendance:

Bill Snyder-President	Dee Gadbury, Vice President
Malak Kazan-Secretary	Leland Lau, Treasurer

Board Members in attendance:

Dennis Andolsek	Gary Austin	Larry Brown
Ted Carter	Larry Brown	Jack Evans
Jesse Fox	Linda McWeeney (PSE Rep.)	Jeff Morris
Ron Villachica	Linnie Murphy	Richard Niederberg
Lenna Welling		

Past Presidents in attendance:

Terry McWeeney, Immed. Past Pres. Bill Bertrand

Staff in Attendance:

Doug Buttrick Lynn DeYoung Sil Orlando Crystal Brackin

Meeting Agenda:

1. Approval of Agenda Items: Richard Niederberg motion and Leland Lau second; no opposition
2. Approval of Minutes from prior Meeting: Richard Niederberg motion to approve as amended (added Leland to roster) and Linnie Murphy second; no opposition
3. Public Comment on non-agenda items: no response
4. Public Comment on agenda items: no response

Fiscal Report:

Doug Buttick: End of April surplus \$15,434; YTD deficit \$34,024, on track to meet 6/30 achieve a net income of 16K surplus. Cash as of end of April \$414K and in June pay back 200K Optimist home to pay down some of the balances.

Discussion Items:

- 1. School Updates-**The Lynn DeYoung will present a status update including graduation plans and the Walton Grant Application process. See Appendix A for details discussed during meeting. Other comments /discussion items: Sil, PCSGP grant is for 575K and consultant is confident it may come through. It's a lot of money for a start-up grant. Some board member for the Walton Grant will be contacted. Lots of paperwork involved.. Ron Villachica, why not enough 7th and 8th grade students? Sil, age group is not on probation programs. Bill Snyder, if need for 7th & 8th grade classes arises do we need to call a special board meeting? Sil, no because later agenda item on this topic is recommendation to reinstate the 7th & 8th grade classroom when at least 15 students are ready to be enrolled.

Discussion Items requiring action:

1. Approval of 2014-15 Budget: Doug Buttrick

Summary Sheet of Budget and the Details sent to board for review and to submit to LACOE. Doug, Alan Eskot and Danny the Controller, Tami and Lisa from Exed worked on this doing fact gathering and predicting expenses for next year. Exed is firm who are experts in various revenue items for budgets and to put into correct format to submit to LACOE. Budget is based on total enrollment for next year for 100 kids with avg. daily attendance of 98. We're projecting a surplus of 79,952. The 2014-15 Charter School proposed budget, Bill Bertrand motion and Richard Niederberg second. No opposition.

2. Authorize & Approval of LCAP: Lynn DeYoung

Plan put together for the state which reflects services provided to the students and come from direction of the student needs. Focus on unduplicated students (i.e. fall in more than one category but can only be counted once), those who are economically disadvantage, English learners, with disabilities, foster youth. Most of our students are in foster youth category. Three sections: Stakeholder engagement facilitated with surveys; most prominent feedback was more time for homework and more types of homework and more materials in the dorms for homework. 2nd section is goals, 3rd is services. Goals: Safe & secure environment achieved with staffing ratios and specialist to learn social and emotional skills; improving math & reading skills most enter program deficient; credit acquisition most enter program

deficient; college and career readiness. Expenditures for the goals fall into the base grants cover all students., Funds for overall program operations expenditures includes utilities, maintenance, admin staff salaries, highly qualified teachers, teacher assistants, behavior specialists, vocational course instructors, instructors, admin support staff, curriculum, instruction materials, counseling services done by administrators (David and myself as well as other staff help in this area). LCFF unduplicated funds are categorized in 3A are goals & expenditures for all kids. Then 3B is same goals & the expenditures for unduplicated population which is 99% of our students. More details for kids struggling more. Over the next three years we increase funding for unduplicated expenditures toward goal of being 100% funded. Increases for teacher assistants, ancillary instruction material for core curriculum to be put into the dorms or taken home for community kids, professional development / training in specially designed activity instruction, common core / project based learning . More computers included as well. 2015 – 2017 years plan to purchase tablets for math/reading intervention and credit recovery. Ability for kids to work independently. Richard: Are the individual IEPs considered in this plan? Lynn, 23% students have IEPs and always responsive to their goals. Sil, LACOE wants this. Want board authorize to submit this. Richard Niederberg motion to authorize and approve and Gary Austin second. No opposition.

- 3. Authorize & Approval of elimination 7th and 8th grade classroom:** Not that many kids in this age group. Some go to Eagle Rock; Average 5 to 7 kids in this age group. B Dorm are with younger students and max 12 kids with some 9th graders included. Sil, we get them when they are older. Richard: based on age or grade level? Lynn, is not a functional ability level, it is age issue. Richard Niederberg motion to authorize and direct senior staff to select when 7th & 8th classes will start/stop in other words you have to have discretion as long as a critical mass 15 enrollees are confirmed and Leland Lau second. No opposition.

Meeting Adjournment: 5:36 p.m.

Next Meeting Date: August 4, 2014

Respectfully Submitted: Malak Kazan, Optimist Charter School Board – Secretary

Appendix A

Agenda for Board Meeting 6/2/14

1. We will have our Student of the Month lunch on 6/6 at 11:45 at Coco's. One or more board members are invited to join us.
2. We received the CAHSEE results for March. A total of 21 tests with passing scores, either math or reading. On the Math portion, 24 students tested, 42% passed (21% of 10th graders – 1st time taking, 75% of 11th graders, and 50% of 12th graders). On the ELA, 26 students tested, again, in all grades tested, 42% passed (25% of 10th graders – 1st opportunity to take, 83% of 11th graders, and 50% of 12th graders).
3. Progress Reports went out on Wednesday, 5/28. Not quite as good. 22% total on honor rolls.
4. Received the accreditation letter from WASC. Accredited until 6/17.
5. Calendar for next year. School begins on 8/20.
6. Grants
 - a. Although we haven't received anything official, the consultant who worked on the PCSGP Grant feels confident we will receive these funds. Will be spent on Computers, new curriculum, new furniture, training of teaching staff (hope to do a common core training this summer), more science equipment, manipulatives for other classes, laptops or tablets for all students, etc.
 - b. Walton Grant – from the Walton Family, \$250,000. We have been invited to apply – first step. We are working with EXED consultants to complete this by June 10. July 30, 31 projected dates for interviews and 3 board members will need to be there.
7. We had a LACOE site visit. Joaquin Hernandez was here on 5/22 from 8 a.m. until about 11. Reviewed some of our comparative statistics for initial and 3 months testing on the NWEA MAP test. Spent time in the classrooms. Overall, he seemed pleased with our program and will be sending us his report soon. We discussed our concerns over continuing to have the 7th and 8th grade class. 1) We have averaged about 5 students in the combined 7th and 8th grades throughout the year. This is not the best educational experience for these students. 2) Cost of running that classroom greater than whatever benefits there might be. Need to have a credentialed teacher for each of their classes. It would be more cost effective to use those funds in another way. Joaquin stated we would not need a material revision to our charter. We would just state that we will hold off on opening a 7th and 8th grade class until we have at least 15 students to be enrolled. Already stated this in the LCAP. OYHFS would send some to ER and others, with parental permission could attend the NPS.

8. LCAP – Local Control Accountability Plan. Plan for the state that all schools must complete explaining and delineating how LCFF funding is to be used to serve students, particularly unduplicated students.
- a. LCFF base grant – for all students, funds overall program, expenditures listed include facility operations (utilities, lease, maintenance) salaries (Administration, HQ teachers, teacher assistants and behavior specialist, vocational course instructors, administrative support staff), curriculum, instructional materials, and counseling services (administrators, support staff)
 - b. LCFF unduplicated funds – for students who are socioeconomically disadvantaged, English learners, pupils with disabilities and foster youth. Since 99% of our students are foster youth (many also fall into other categories but can only count them 1x – unduplicated), we are using these funds charter-wide to benefit all students. Using them in next 3 years for:
 - Increasing funding for additional TA's
 - Ancillary instructional materials and core curriculum in dorms/group homes/home for HW
 - Professional development – training in SDAI, common core, project-based learning
 - Purchase of more computers for the computer lab
 - On 2015-2016 and 2016-2017 purchase of tablets for each classroom for reading and math intervention and credit recovery.