

**Optimist Youth Home & Family Services  
Charter School Board Meeting  
6957 N. Figueroa St.  
Los Angeles, Ca. 90042  
YLC Board Room**

**Meeting Minutes 8/5/13:**

**Welcome & Flag Salute:**

Meeting called to order at 6:02 by Bill Snyder; Public can register and have 3 minutes to talk. Terry McWeeney led the flag salute. Bill Snyder lead the Invocation

**Meeting Agenda:**

1. Approval of Agenda Items: The agenda was unanimously approved
2. Approval of Minutes from prior Meeting: Not Applicable (1<sup>st</sup> Meeting Held)
3. Public Comment on non-agenda items: President called for public comments. None brought forward.
4. Public Comment on agenda items: None brought forward.

**Discussion Items:**

1. Charter Board has engaged Young, Minney and Corp law firm to help work through the last steps we have to get approved with SELPA (i.e. special education local plan area) and related filings/procedures so we can get application approval.
  - Motion: Richard Niederberg moved that Sil and management procure Young, Minney and Corp law firm or whatever professional services required to take care of legal affairs necessary to conduct the charter school. Phil Infelise seconded.
  - Unanimous affirmative vote. No Nays.
2. SEPLA application update: Alan Eskot
  - Alan sent the special education plan to the application to lawyers for review; initial feedback is attorneys were impressed with the submission. Attorneys said they will reorganize the plan (which is common) and an introduction letter added addressed to SELPA representatives, and then submits both to SELPA. Alan and Lynn are preparing 5-10 minute presentation for the SELPA Board for 8/22 meeting. Lawyer will attend same meeting. During this meeting approval is anticipated so we could expect to open the school on 8/26 assuming all other conditions are met.
3. LACOE Submissions update: Lynn DeYoung
  - We are in final stages of making the requested revisions to the charter petition and we are also preparing other documents that are due to be turned into LACOE by 8/16 which include the parent / student handbook, employee manual, safety manual, and enrollment forms for parents. New software database SIS (i.e. student information system) purchased to handle all the reporting requirements for the state. We are in the process of getting to know/learn the system. We also are ordering textbooks and supplies needed and started filling staff positions.

4. Projected date of opening: August 26<sup>th</sup>, 2013. Alan is optimistically targeting this date.
    - Sil commented: The amount of work to open Charter School and reporting requirements that Alan and Lynn put into submitting information for this project is significant in addition to fulfilling their full-time job responsibilities. It is on-going and they should be commended for their effort.
  5. School dedication date: Was originally end of August. Now sometime in November 2013 possibly the 4<sup>th</sup>. This will allow to send notices and have government dignitaries attend. Once approval is secure, a firm date will be set.
- Side bar:** Meeting attendee asked a question regarding the sign-in sheet . “Do you want school board members on a separate spot on this”? Bill Snyder responded “no”.

**Discussion Items requiring action:**

1. SELPA Local Education Agency Assurances: All board members need to read and vote on it after SELPA approval. This will be an action item on the next agenda.

**Meeting Adjournment:** 6:13 by Bill Snyder

**Next Meeting Date:** Monday, September 9, 2013

Respectfully submitted by:  
Malak Kazan  
Secretary