

**Optimist Youth Home & Family Services
Charter School Board Meeting
6957 N. Figueroa St.
Los Angeles, Ca. 90042
YLC Board Room**

Meeting Minutes for: Sept. 9, 2013

Call to Order: 6:10 p.m. Bill Snyder

Welcome: Reminded attendees need to sign in to talk and to keep side bar conversations limited since meeting is recorded– Bill Snyder

Flag Salute: Dennis Adolsek

Roll Call of Members: Bill Snyder, quorum achieved, sign-in sheet circulated

Bill Snyder
Malak Kazan
Daniel Andalon
Dennis Adolsek
Ted Carter
Steve Duben
Jesse Fox
Linda McWeeney
Linnie Murphy
Richard Niederberg
Lenna Welling
Ron Villachica
Terry McWeeney
Staff in Attendance:
Lynn DeYoung
Alan Eskot
Doug Buttrick
Sil Orlando
Crystal Brackin

Meeting Agenda:

1. Approval of Agenda Items: Rich Niederberg motion to accepts and Steve Duben second;
2. Approval of Minutes from prior Meetings: Approval to accept 8/5 minutes Rich Niederberg motion and Linnie Murphy second, unanimous approval; approval to accept special meeting minutes on 8/27 Rich Niederberg motion and Ted Carter second; unanimous approval;
3. Public Comment on non-agenda items: No comments; only Board Members present
4. Public Comment on agenda items: No comments; only Board Members present

Discussion Items:

1. **Charter Update:** Sil, all changes previously submitted “piecemeal” and resubmitted as modified petition on 8/29th to LACOE; SELPA didn’t have special meeting as expected; required to request 30 day extension (until 9/30) from LA county school board to be heard on 9/10/2013; SELPA will revisit after extension approved. Entire team is going to 9/10 meeting ; OCS meets all other conditions except for SELPA acceptance. LACOE conducted inspection of OYHFS with hour and 15 minute notice and facility if fine. Alan, on Wednesday Element 8 which is 3-page document regarding admissions criteria being reviewed; need to have regular and special ed credentials; Process of hiring math teach; already have history teach; posted jobs on careerbuilder; 2 candidates identified for English teach position; not offering job until we know school is opening; Science credentialing difficult; need to be able to reach chemistry, physics, biology; there will be teaching assistants in each classroom with experience working with OCS population, they will have bachelors and some with credentials; target to have 2 staff for 20 kids.

Discussion Items requiring action:

1. Approval of:

- **Special Education Policy:** Alan gave synopsis; OCS able to offer full range of regular and special ed services; assessment evaluations write IEPs, and implement them; resource specialist inclusion; special day classroom; understand policies and practices of special ed.
 - ◇ Be it resolved the BOD of OCS has approved Special Education Policy on 9/9/2013; Rich Niederberg motion to accept; Lenna Welling second; No opposition
- **Section 504 Administrative Procedures:** Lynn, is a plan for students who have a disability but do not special ed but need interventions or technology; not need an IEP; approval is for OCS has the capability to implement 504 solutions; this is like a reasonable accommodation regulations for businesses.
 - ◇ Be it resolved the BOD of OCS has approved Section 504 Administrative Procedures on 9/9/2013; No opposition
- **Parent/Student Rights:** Alan, extensive handbook covers more explanation ; related to 504 plans of the rehabilitation act; complaint procedure detailed;
 - ◇ Be it resolved the BOD of OCS has approved Special Parent/Student Rights on 9/9/2013; No opposition
- **Suspension and Expulsion Procedures:** Alan, hope not to administered; IEP students handled slightly different; highlight the legal requirements and procedures; Board involved in any expulsions
 - ◇ Be it resolved the BOD of OCS has approved Suspension and Expulsion Procedures on 9/9/2013; No opposition

- **Identification and Evaluation Policy:** Alan, review special ed rights and 504 plans; Lynn is 504 coordinator; if mediation process triggered board would be involved
 - ◇ Be it resolved the BOD of OCS has approved Identification and Evaluation Policy on 9/9/2013; No opposition
- **EL (English Learner) Plan:** Lynn, education plan when English is second language; statewide test given every year; English language assistance provided; integrate within the core classrooms; Alan, development class for English language offered as a second class (i.e. in addition to); thematically teach classes; English emergent classes instruction experience confirmed
 - ◇ Be it resolved the BOD of OCS has approved EL (English Learner) Plan on 9/9/2013; No opposition

Meeting Adjournment: 6:38 p.m. Bill Snyder

Next Meeting Date: October 7, 2013 6 p.m. Bill Snyder/Sil Orlando

Respectfully Submitted: Malak Kazan, Optimist Charter School Board - Secretary