

Optimist Youth Home & Family Services
Charter School Board Meeting
6957 North Figueroa Street
Los Angeles CA 90042
Youth Learning Center Board Room

Minutes of Meeting April 4, 2016
6:07 pm

Call to Order: President Dee Gadbury

Roll Call of Board Members: President Dee Gadbury

Board Officers in Attendance:

President Dee Gadbury
Vice President Malak Kazan
Vice President Dennis Andolsek
Secretary Linda McWeeney

Board Members in Attendance:

| | | | |
|---------------|---------------|------------------|--------------------|
| Steve Duben | Ron Villachia | Cathy McCutcheon | Richard Niederberg |
| Larry Brown | Pam Duben | Jack Evans | Jeff Morris |
| Linnie Murphy | Lenna Welling | Ted Carter | |

Past Presidents in Attendance:

Immediate Past President Bill Snyder
Past President Terry McWeeney

Past Presidents – Non Voting Members:

Gerrie O'Meara

Staff in Attendance:

Executive Director Sil Orlando
Principal Lyn DeYoung
CFO Doug Buttrick
Assistant Executive Director Crystal Brackin

Meeting Agenda:

Motion to accept agenda items 1) Richard Niederberg 2) Steve Duben
Motion carried with 17 yea - 0 nay

Motion to accept minutes of previous meeting – 1) Richard Niederberg 2) Bill Snyder
Motion carried with 17 yea – 0 nay

Public Comment on Non Agenda Items – None Presented
Public Comment on Agenda Items – None Presented

Executive Director Sil Orlando thanked everyone that has completed the Form 700. We are at 90% compliance in turning them in to the LACOE.

Fiscal Report: Doug Buttrick

Reported on current fiscal standing of the Charter School

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|---|----|-----------|
| Total Assets as of February 29, 2016 | -- | \$431,095 |
| Total Liabilities as of February 29, 2013 | -- | \$296,377 |

| | |
|-------------------------|---------|
| Beginning Fund Balance | 78,875 |
| Current Surplus/Deficit | 55,843 |
| Total fund Balance | 134,718 |

| | |
|------------------------------|---------|
| Total Liabilities and Equity | 431,095 |
|------------------------------|---------|

Motion to accept report for audit 1) Steve Duben 2)Richard Niederberg
Motion carried 17 Yea - 0 Nay

Discussion Items Requiring Action

Selection of Auditor for 2015- - 2016 year was discussed at our last Board Meeting in March, but due to the fact that it had not be placed on the Agenda 72 hours prior to the meeting it required that we place it on the agenda for the April 4 meeting for approval. Motion was made to retain The Harrington Group as the auditor as we have been using them for the last several years. The cost is \$7500.00

- 1) Steven Duben
- 2) Terry McWeeney

Motion Carried 17 yea – 0 nay

Principal Lynn DeYoung gave the following report: (in the absence of Superintendent of Alan Eskot

Educator Effectiveness Funding Plan. We have developed a plan to spend the \$15,017 we have received this year as a onetime federal grant to provide in-service and training for beginning teachers and administrators. These monies need to be spent by June 18, 2016; however, we are planning on spending it this year and next. We are planning on providing a variety of in-service trainings when school is not in session and teachers and administrators are traditionally not paid. These dollars will be used for the staffs salaries and benefits as well as for the cost for the trainer. In addition, we will be reimbursing teaching staff for tuition and text book reimbursement to complete their credentials and/or further their education. Please refer to the plan which was distributed. By June 30, 2016 we are anticipating spending between \$5000 to \$10,000. We provided Pro Act Training for three days to seven staff over our Spring Break during the week that school staff were unpaid. Two staff will also be receiving tuition reimbursement.

First Spring Semester Progress Report Cards went out. 85% of our grades were passing. Seven students earned at least five fails each subject. If we were able to deduct these seven students from our statistics, then our passing rate would be at 90%. Out of the 116 report cards, 13% of our students earned a B average or above without any D's or F's. Eleven students earned our Honor Roll and four students earned our High Honor Roll, two of these students earned all A's!!

Our three new staff (P.E., TA in History and Auto Mechanics) are all working out well.

Current enrollment as of last Friday – March 18 was a total of 123.

84 Optimist

28 Aviva

11 Community

Our SPED population is still around 33%

Our overall ADA for March was 117 (estimate)

We continue to have problems with our community students consistently attending. We are working on a behavioral plan both individually, for those students who need it, and collectively as a group.

Superintendent Alan Eskot is on vacation until April 11, 2016 and will be returning to work on Tuesday April 12, 2016.

On Friday April 22, 2016 we will have an all-day LACOE End of the Year Site Visit. We are preparing for this on site review.

We have moved our academic testing room over the spring break and now have a larger and better suited room. It is located in room 131 in the YLC.

We will be getting several bids for updates on the school. One bid will be to replace our air conditioners in the OCS brick building. These monies will be spent out of our Walton Grant. We anticipate having this work completed after the school is closed on June 17, 2016.

We will also be getting bids to repaint the exterior of the brick building, but just the trim, the doors and the stucco. We will also be getting bids to resurface the upstairs walkways. All of the projects will be paid out of the Walton Grant and will be completed after July 1, 2016. Further information will be given as we receive these bids.

Adjourn at 6:25 pm

Submitted By

Linda McWeeney
Optimist Charter School Board Secretary