

Optimist Youth Home & Family Services
Charter School Board Meeting
6957 North Figueroa Street
Los Angeles CA 90042
Youth Learning Center Board Room

Minutes of Meeting August 1, 2016
6:00 pm

Welcome and Call to Order – President Dee Gadbury

Flag Salute – Past President Bill Snyder

Roll Call of Board Members: Dee Gadbury

Board Officers in Attendance:

President Dee Gadbury
Vice President Dennis Andolsek
Vice President Malak Kazan
Secretary Linda McWeeney
Treasurer Leland Lau

Board Members in Attendance:

Richard Niederberg	Sumako Cohrs	Steven Duben
Larry Brown	Cathy McCutcheon	Ron Villachica
Linnie Murphy	Lenna Welling	

Past Presidents in Attendance:

Bill Snyder
Terry McWeeney

Past Presidents – Non Voting Members:

Gerri O'Meara

Staff in Attendance:

Executive Director Sil Orlando
Superintendent Alan Eskot
CFO Doug Buttrick
Assistant Executive Director Crystal Brackin

Meeting Agenda:

Motion to accept agenda items
1) Malak Kazan 2) Dennis Andolsek
Motion carried with 11 yeas - 0 nays

Motion to accept minutes of previous meeting
1) Richard Niederberg 2) Jack Evans
Motion carried with 11 yeas – 0 nays

Public Comment on Non Agenda Items – None Presented

Public Comment on Agenda Items – None Presented

Fiscal Report: Doug Buttrick

Reported on current fiscal standing of the Charter School

Total Assets as of June 30, 2016	--	\$364,140
Total Liabilities as of June 30, 2016	--	\$267,066
Beginning Fund Balance		78,875
Current Surplus/Deficit		18,200
Total fund Balance		97,074
Total Liabilities and Equity		364,140

Motion to accept report and file for audit

1)Richard Niederberg 2)Bill Snyder

Motion carried 15 Yea - 0 Nay

Discussion Items Requiring Action

Title 1 Application – Superintendent Alan Eskot explained the application and answered any and all questions regarding the application

Motion to File Application

1) Richard Niederberg 2) Malak Kazan

Motion Carried with 16 yeas – 0 Nay

Discussion Items

Superintendent Eskot gave a report on the LACOE Annual Review. After all is said and done, our school received an excellent review. As with any review there are always a few minor correction or suggestions that they made and we have addressed all of them.

Superintendent Alan Eskot Gave The Following Report

Current Enrollment as of Monday August 1, 2016 was 86. ADA for summer session was 81.3

1) 82 Optimist

2) 4 community students. One of our community girls finished all of her requirements and graduated as of today! She has been working almost full time and was so excited about actually finishing with her diploma today.

3) Summer session was excellent!

Review our LACOE report card which was excellent

Graduation/Awards Ceremony on June 17 was amazing. Our fifteen graduates, (four of which needed to complete credits during summer session to graduate) had excellent speeches. Seventeen students made our honor roll and six made our high honor roll, which is all B's and B's. Dee addressed the audience with an

excellent and heartfelt speech. Thanks to the Board Members and Optimist Club members who attended! We had a huge crowd with many guests.

Staffing: Our science teacher left us at the end of the semester and we just hired a new science teacher today. He was originally a pre-med student and will qualify for a Provisional Instructional Permit to teach Science. I believe he will be an excellent staff. We are still looking at hiring a new Auto Shop teacher. Henry, our RSP teacher who took time off for a family emergency, will be returning to the school.

Our air conditioners will be replaced in our brick building starting on August 8, 2016. We are placing two upstairs units which have been problematic for a while. We hope that the work will be done by the time the school staff returns on August 15, 2016 for one week of training.

One of the four students who needed to complete additional credits to graduate did so this summer. One student awoled from Aviva and two other students will be attending in August and September to finish their coursework.

Summer school training. We utilized six hours a week of our summer school schedule to do trainings for our staff. Our focus for training this year is engaging staff and having them actively participate in refining and developing some of our policies and procedures. We completely reviewed our two tiered positive reinforcement system and came up with a re-defined point/level system. In addition to specific changes, everyone agreed that consistency among the staff is paramount to success! We did a training regarding our Site Council which is now going to meet nine times over the year, instead of three, with an increased participation in students and staff. Starting this year each homeroom will elect a representative to participate in the Site Council. This representative will also be a buddy for new students who enter their homeroom. Information will be formally gathered to bring into these meetings and information will be formally distributed after the meetings. The goal is to have student and staff be more actively involved with the entire school operation. (Handouts were given to all present)

Per a suggestion by our LACOE Coordinator, we are also creating a school side Academic Focus this year. It is between two areas Vocabulary Building on Increasing our students English and Math skills. We spent several days doing a variety of exercises and will vote on the when we return on August 15, 2016

We had a very interesting graduate of OYHFS who visited us last week. He name is Abe. His story has been sent to all of the Board Members. He was with us from 1951 to 1956 and had so many positive things to say about our agency. He lived his entire childhood and adolescents in Foster Care and our made the biggest impact on his life.

The new Academic Calendar and Schedule was given to each Board Member in attendance.

Our staff is preparing all of the documents necessary to turn into LACOE on August 12, 2016 for the beginning of the school years. Executive Director Orlando has already turned in his section about the Board two months early.

This next year (which will be our fourth) will be an exciting one. We will start preparing for our On-Site Review/Visit from WASC (Western Associating for Schools and Colleges) in April which will require quite a bit of paperwork. We taught Spanish 1 last semester for the first time and submitted to UC Pathways our coursework to get approval for Spanish 1 to be an approved university course.

Library: Our part time librarian has done an excellent job.

She has basically entered all of our books into the computer and organized the library. It will be open in August. She also got someone to donate \$1500 for additional books!

Essay: What your Dream Job Would Be...this essay was written by one of our residents and feel that everyone should have a copy of it.

Next Meeting date will be September 12, 2016 at 6:00 Pm

Adjourn at 6:30 pm

Submitted By

Linda McWeeney
Optimist Charter School Board Secretary