

Optimist Youth Home & Family Services
Charter School Board Meeting
6957 North Figueroa Street
Los Angeles CA 90042
Youth Learning Center Board Room

Minutes of Meeting December 5, 2016
4:06 PM

Welcome and Call to Order – President Dee Gadbury

Flag Salute – Defer to Corporation Meeting

Roll Call of Board Members: Dee Gadbury

Board Officers in Attendance:

President Dee Gadbury
Vice President Malak Kazan
Vice President Leslie King
Secretary Linda McWeeney
Treasurer Leland Lau

Board Members in Attendance:

Richard Niederberg	Steven Duben	Cathy McCutcheon	Deborah Kent Clark
Larry Brown	Ron Villachica	Sumako Cohrs	Carolyn Sievers
Linnie Murphy	Lenna Welling	Jack Evans	

Past Presidents in Attendance:

Terry McWeeney
Bill Snyder

Staff in Attendance:

CEO Sil Orlando
Superintendent Alan Eskot
CFO Doug Buttrick
COO Mental Health Dept. James Gibson
Principal Lynn DeYoung

Meeting Agenda:

Motion to accept agenda items
1) Richard Niederberg 2) Leslie King
Motion carried with 15 yeas - 0 nays

Motion to accept minutes of previous meeting
1) Richard Niederberg 2) Leslie King
Motion carried with 15 yeas – 0 nays

Public Comment on Non Agenda Items – None Presented
Public Comment on Agenda Items – None Presented

Fiscal Report: Doug Buttrick

Reported on current fiscal standing of the Charter School

Total Assets as of October 31, 2016	--	\$295,172
Total Liabilities as of October 31, 2016	--	\$189,117
Beginning Fund Balance		97,074
Current Surplus/Deficit		8,981
Total fund Balance		106,055
Total Liabilities and Equity		295,172

Motion to accept report and file for audit

1)Steve Duben 2)Richard Niederberg

Motion carried 15 Yea - 0 Nay

Discussion Items Requiring Action

Approval of 2015-2015 Fiscal Audit

A representative from the Harrington Group presented all information regarding to the Fiscal Audit with regard to the Charter High School.

Motion to accept as presented

1)Richard Niederberg 2)Terry McWeeney

Motion carried 15 yea – 0 Nay

Approval of the College Readiness Block Grant

Superintendent Eskot presented in detail the information contained in the grant.

Motion to approve as presented

1) Richard Niederberg 2)Bill Snyder

Motion carried 15 yea 0 Nay

Superintendent Alan Eskot Gave the Following Report

Current enrollment as of Monday December 5, 2016 – 125 enrolled, ADA 116

- 1) 87 (86) Optimists
- 2) 18 (19) Aviva – Will be meeting with the with regards to enrollment
- 3) 15 (13) Pac Lodge
- 4) 5 (6) Community

Our Aviva population has dropped significantly; we have been averaging 25 students enrolled most of the year. We will be meeting with Aviva representatives next week. We are having difficulty with Pac Lodge and student absenteeism, averaging over 20% on a daily basis. On a daily basis I have been emailing Pac Lodge administration the attendance for them to review

Staffing

We have hired another TA from Premier Temp Agency. David Augustina has worked several months over the past year. He has a BA degree with many years of experience as a substitute teacher. We hired him as a full time staff member last Monday November 27, 2016. He is assisting in our SDC classroom and other classes in

the regular education classes. Ziggy, our lead behavior staff, was promoted to Assistant Director at Pac Lodge and left us at the end of last month. Optimist residential staff has been rotating staff to replace him as our third behavior staff until we hire someone. All staff evaluations are current!!

Site Council:

Our next meeting will be on Wednesday December 14, 2016. We have added the color pink to our dress code based on the site council input.

Library

We have reached our 100th book read. We are going to do a special event for all students who have read and turned in at least one book report.

Progress Report Cards

The cards were distributed on November 18, 2016. 85% of our grades were passing with D's or above. Last month I made an error and reported on 17 students made the honor roll in October; however, it was actually 27. Eleven students this progress report card period made the honor roll and 8 made the high honor roll, 2 students earned all A;s.

Upcoming Graduates:

We will be having the following students graduate January 10 students slated to graduate

Level System

We have made changes to our level system. In addition to getting a percentage for student's behavior at the end of the day, we will be adding a grade to this percentage. It will be as follows:

89% or above	A
78-88%	B
67-77%	C
50-66%	D
0-49%	F

Correction: this started on October 4 not October 31. So far this is working well!

School Closure:

School will be closed for three weeks from December 19, 2016 through January 6, 2017. School teaching staff are paid for two of the three weeks of the school break

Pro-Act Training

We will be offering a Pro Act Training from January 2 to January 4, 2017 for new staff and those staff that need to renew this training.

LACOE Site Visit

We had our visit several weeks ago and we had only a few small changes we needed to make. Overall, they are very pleased with our facility. This visit takes place on an annual basis.

LACOE Annual Report

We are currently in the process of finishing this report. It occurs every year.

Meeting Adjourned 4:37 pm

Submitted by

Linda McWeeney
Secretary – Optimist Charter School Board